



MEGHALAYA POWER DISTRIBUTION CORPORATION LIMITED

OFFICE OF THE CHIEF ENGINEER (DISTRIBUTION)

LUM JINGSHAI, SHORT ROUND ROAD, SHILLONG – 793001

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No. MePDCL/CE(D)/T-08(A)/2018-19/10

Dated 25th May 2018

ANNUAL MAINTENANCE CONTRACT FOR 33/11 KV LINES

The Meghalaya Power Distribution Corporation Limited (MePDCL) invites Bids for Annual Maintenance Contract (AMC) of the 33 kV and 11 kV Lines in the State of Meghalaya. Interested parties may download the Bidding Document from the website www.meecl.nic.in or obtain a soft copy from the Office of the Chief Engineer (Distribution). A pre-Bid meeting shall be held on 4th June 2018 at 3:30 pm in the Conference Hall, Lumjingshai, where Bidders can seek clarification on the AMC. Bids shall be received in the office of the Chief Engineer (Distribution) till 2pm of the 18th June 2018, to be accompanied along with non-refundable fee of Rs 2000/- by Cheque, payable to "Principal Accounts, MeECL". Bids will be opened on the 18th June at 3:00 pm 2018, in the Conference Hall, Lumjingshai.

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Chief Engineer (Distribution)

BID DOCUMENT FOR ANNUAL MAINTENANCE CONTRACT OF THE 33 KV AND 11 KV LINES IN THE STATE OF MEGHALAYA

The Meghalaya Power Distribution Corporation Limited (MePDCL) will invite Bids for annual maintenance of certain 33 kV & 11 kV lines in Meghalaya. All bids shall be prepared and submitted in accordance with these instructions.

1. QUALIFYING CRITERIA

- (a) Bidders should possess 33 kV & 11 kV License issued by the Senior Electrical Inspector, Government of Meghalaya, a copy of which is to be submitted.
- (b) Bidders should have no litigation with MePDCL, an undertaking of which is to be submitted.
- (c) Bidders should have participated or constructed a minimum of (i) 15 Km line length of 33 kV & above; and (ii) 20 Km line length of 11 kV lines and above, in MePDCL. A certificate to this effect from an officer of the rank of Executive Engineer, MePDCL may be submitted.
- (d) Bidders should have staffs who are technically competent in their payroll for Supervisors, etc, for which a list may be submitted.
- (e) Bidders should possess necessary tools & equipment to carry out the work, a list of which may be submitted.

2. COMPREHENSION OF BID DOCUMENTS

- (a) A prospective bidder is expected to examine all instructions specified in the bid documents and shall fully be conversant with all the conditions and specifications which may have implications for the scope of work or the cost thereof.

- (b) It will be imperative for each bidder to fully inform himself of all local conditions and factors which may have implications on the execution of the contract covered under this document and specifications.
- (c) Failure to furnish information required by the bid document or submission of a bid not substantially compatible with the conditions and terms may result in the rejection of its bid.

3. CLARIFICATION ON BID DOCUMENTS

Prospective bidders are requested to attend the Pre-Bid meeting for clarifications of the Bids documents.

4. AMENDMENT TO BIDDING DOCUMENT

At any time prior to the deadline for submission of bids, the MePDCL may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bidding document by amendment(s).

5. SCOPE OF THE PROPOSAL

The scope of the proposal shall be on the basis of single bidder's responsibility, completely covering all the equipments required for smooth and successful execution of the work. The MePDCL reserves the right to split the scope of work and award among two or more contractors which shall be decided by the MePDCL after evaluation of bids. Bids containing deviations from the following provisions of the Bid document will be considered as non-responsive. The electrical lines proposed for Annual Maintenance Contract is enclosed in **ANNEXURE A.**(the list is not exhaustive)

6. COST OF BIDDING

The bidder shall bear all costs and expenses associated with preparation and submission of its bid including post-bid discussions, technical and other presentations etc, and the MePDCL will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

7. TAXES AND DUTIES

- (a) The bidder shall include GST on works contract, Labour Cess, or any other similar taxes under the sales tax act, as applicable in their quoted bid price and MePDCL would not bear any liability on this account. MePDCL shall, however, deduct such taxes at source as per the rules and issue TDS certificate to the contractor.
- (b) As regards the income tax, surcharge on income tax and other corporate taxes the bidder shall be responsible for such payment to the concerned authorities.

8. PRICE BASIS

- (a) The bidder shall quote in the appropriate Schedule of Bid, lump-sum price for the entire scope of works package wise, on a FIRM price basis and no price variation will be allowed during the currency of the contract. Bidders quoting a system of pricing other mentioned above shall be rejected. Bidder shall indicate bid prices in Indian rupees only.
- (b) Bids shall remain valid for 6 (six) calendar months after the date of bid opening prescribed by the MePDCL. A bid valid for a shorter period will be rejected by the MePDCL as non-responsive.

- (c) In exceptional circumstances the MePDCL may solicit the bidder's consent to any extension of the period of validity. The request and the response thereto shall be made in writing. The bid security provided shall also be extended by the same period as the extension in the validity of the bid

9. BID SECURITY

- (a) The bidder shall furnish, as part of its bid, bid security for an amount of Rs.0.20 lakhs / Rs. 0.10 lakhs for SC/ST.
- (b) The bid security shall be valid for a period of 6 (six) calendar months from the date of opening of bids.
- (c) The bid security shall be deposited in the form of Bank Draft. Unsuccessful bidder's bid security will be discharged/returned as promptly as possible but not later than 60 (sixty) days after the expiration of the period of bid validity prescribed by the MePDCL. Successful bidder's bid security will be discharged upon the bidder's executing the contract and furnishing the performance guarantee.
- (d) The bid security may be forfeited if
 - (i) a bidder withdraws its bid during the period of bid validity specified by the bidder on the bid form; or
 - (ii) In case of successful bidder, if the bidder fails (a) to sign the contract; or (b) to furnish the performance guarantee; or (c) for any lapse whatsoever for any misinformation and /or suppression of any required information.
- (e) The bid security shall be submitted along with the bid in separate sealed envelope in one original and five copies.
- (f) Any bid not accompanied by the required bid security in accordance with provisions of this clause will be rejected by the MePDCL and shall not be opened.
- (g) No interest shall be payable by the MePDCL on the bid security.

10. CONTRACT PERFORMANCE GUARANTEE

- (a) The successful bidder, to whom the work is awarded, shall be required to furnish a performance guarantee from (i) a public sector bank or (ii) a scheduled Indian bank in favour of the MePDCL.
- (b) The guarantee amount shall be equal to 15% (fifteen percent) of the contract price and it shall guarantee the faithful performance of the contract in accordance with the terms and conditions specified in these documents and specifications.
- (c) The guarantee shall be valid upto 90 (ninety) days after the end of contract period.
- (d) The performance guarantee shall cover the successful and satisfactory operation of the lines maintained under the contract.
- (e) The successful bidder further guarantees that the line maintained shall be free from all defects in material and workmanship and shall upon written notice from the MePDCL fully remedy free of expenses to the MePDCL such defects as developed under the normal use of the said line within the contract period.
- (f) The contract performance guarantee is intended to secure the performance of the entire contract. However, it is not to be construed as limiting the damages stipulated in other clauses in the bid conditions.
- (g) The performance guarantee will be returned to the contractor without any interest at the end of the guarantee period.

11. **CONTRACT QUALITY ASSURANCE**

- (a) The bidder shall include in his proposal the quality assurance programme containing the overall quality management and procedures which he proposes to follow in the performance of the works during various phases.
- (b) At the time of award of contract, the detailed quality assurance programme to be followed for the execution of the contract will be mutually discussed and agreed to and such agreed programme shall form a part of the contract.

12. **SEALING AND MARKING OF BIDS**

- (a) The techno-commercial bid accompanied by the bid security should be placed in one envelope, sealed and marked as 'techno-commercial bid'.
- (b) The price bid should be sealed and marked as 'price bid' indicating the name of the work etc.
- (c) Both the separately sealed envelopes should be placed in another envelope and duly sealed.
- (d) The bidder shall seal the original and copy of the bids in an inner and an outer envelope, duly marking the envelopes as 'original' and 'copy'.

13. **SUBMISSION OF BID**

- (a) The bidder shall prepare two copies of the Bid, clearly marking on each 'original bid' and 'copy of bid', as appropriate, in the Format enclosed at **ANNEXURE B & PRICE SCHEDULE I**. In the event of any discrepancy between them, the original shall govern.
- (b) The original and all copies of the bid shall be typed or written in indelible ink and shall be signed by the bidder or a person or persons duly authorized to bind the bidder to the contract.
- (c) The letter of authorization shall be indicated by written power of attorney accompanying the bid. All pages of the bid shall be initialed by the person or persons signing the bid.
- (d) The bid shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the bidder, in which case such corrections shall be initialed by the person or persons signing the bid.
- (e) The Bids shall be submitted at the following address:
The Chief Engineer (Distribution),
Meghalaya Power Distribution Corporation Ltd.,
LumJingshai, Short Round Road, Shillong - 793 001.
- (f) The bidders have the option of sending the bid by registered post or submitting the bid in person. Bids submitted by telex/telegram will not be accepted. No request from any bidder to the MePDCL to collect the proposals from airlines, cargo agents etc. shall be entertained by the MePDCL.
- (g) The MePDCL may, at its discretion, extend this deadline for the submission of bids by amending the bidding document, in which case all rights and obligations of the MePDCL and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.
- (h) Any bid received by the MePDCL after the time and date fixed or extended for submission of bids prescribed by the MePDCL, will be rejected and/or returned unopened to the bidder.

- (i) No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the bidder on the bid form. Withdrawal/modification of a bid during this interval may result in the bidder's forfeiture of Security deposit.

14. BID OPENING AND EVALUATION

- (a) The Bidswill be opened in the presence of bidders' representatives (upto 2 persons) who choose to attend at the date and time for opening of bids in the invitation to bid.
- (b) To assist in the examination, evaluation and comparison of bids the MePDCL may, at its discretion, ask the bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in the price or substance of the bid shall be sought, offered or permitted.
- (c) Techno-commercial evaluation will be carried out to determine the responsiveness of the Bids.
- (d) Bids found to be non-responsive will be rejected and Bid Security returned to Bidder.
- (e) Price Bids of responsive Bids will be opened on the date and time to be intimated to Bidders.

15. AWARD OF CONTRACT

- (a) The AMC shall be awarded to the bidder whose bid has been determined to be substantially responsive and has been determined as the lowest evaluated bid.
- (b) However, the MePDCL reserves the right to award separate contract to two or more parties in line with the terms and conditions specified in the accompanying technical specifications.
- (c) Further, the MePDCL reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to be affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the MePDCL's action.

16. NOTIFICATION AND AWARD

- (a) The notification of award will constitute the formation of the contract. At the same time as the MePDCL notifies the successful bidder that its bid has been accepted, the MePDCL will send the bidder the detailed letter of award, incorporating all agreement between the parties.
- (b) Within 15 (fifteen) days of receipt of the detailed letter of award, the successful bidder shall sign and date the same and return it to the MePDCL.
- (c) Upon the successful bidder's furnishing of the contract performance guarantee, the MePDCL will promptly notify each unsuccessful bidder and will discharge its bid security.

Chief Engineer (Distribution)

ANNEXURE A

Package 1		Mawsynram	
Name of Division		East Khasi Hills	
Name of Sub-division		Mawsynram	
33 KV lines			
Sl. No.	Name of the lines		CktKms
	From	To 33 KV S/S	
1	Mawphlang	Weiloi	20
2	Weiloi	Mawsynram	14
3	Mawsynram	Laitumsaw	35
4	Laitumsaw	Ranikor	20
		Total	89
11 KV lines including spurs			
Sl. No.	From 33 KV S/S	Name of 11 KV Feeder	CktKms
1	Ranikor	Ranikor	7.0
2		Nonghyllam	48.0
3		Gumaghat	102.2
		Total	157.2

Package 2		Mawshynrut	
Name of Division		West Khasi Hills	
Name of Sub-division		Nongstoin	
33 KV lines			
Sl. No.	Name of the lines		CktKms
	From	To 33 KV S/S	
1	Nongpyndeng	Riangdo	40
		Total	40
11 KV lines including spurs			
Sl. No.	From 33 KV S/S	Name of 11 KV Feeder	CktKms
1	Riangdo	Shahlang	227.49
2		Nongkyna	8.47
3		Porla	23.83
4		Aradonga	244.24
		Total	504.03

Package 3		Umkiang	
Name of Division		Khliehriat Distribution Division	
Name of Sub-division		Khliehriat Sub-division II	
33 KV lines - Nil			
11 KV lines including spurs			
Sl. No.	From 33 KV S/S	Name of 11 KV Feeder	CktKms
1	Lumshnong	Umkiang	106
		Total	106

Package 4	Byrnihat		
Name of Division	Byrnihat Distribution Division		
Name of Sub-division	Byrnihat Distribution Sub-Division II		
33 KV lines - Nil			
11 KV lines including spurs			
Sl. No.	From 33 KV S/S	Name of 11 KV Feeder	CktKms
1	Killing	Killing - Khanapara	30.0
2		Nongspung	72.0
		Total	102.0

Package 5	Umiam		
Name of Division	Nongpoh Distribution Division		
Name of Sub-division	Umiam Distribution Sub-Division II		
33 KV lines - Nil			
11 KV lines including spurs			
Sl. No.	From 33 KV S/S	Name of 11 KV Feeder	CktKms
1	Umsohlait	Umsohlait	1.0
2		Sanidan	98.5
3		Mawhati	130.0
		Total	229.5

Package 6	Baghmara		
Name of Division	East Garo Hills		
Name of Sub-division	Baghmara		
33 KV lines			
Sl. No.	Name of the lines		CktKms
	From	To 33 KV S/S	
1	Baromile	Chokpot	32
2	Chokpot	Sibbari	23
3	Gasuapara	Sibbari	21
4	Sibbari	Baghmara	18
		Total	94

Package 7	Dalu		
Name of Division	Tura Distribution		
Name of Sub-division	Dalu		
33 KV lines			
Sl. No.	Name of the lines		CktKms
	From	To 33 KV S/S	
1	Baromile	Dalu	40
2	Dalu	Gasuapara	12
		Total	52

Bidder's name and address:
Bid proposal reference:
Person to be contacted:
Designation:
Mobile No.:

To,
The Chief Engineer (Distribution),
Meghalaya Power Distribution Corporation Ltd.,
LumJingshai, Short Round Road,
Shillong -793001.

Sub : Proposal for the Maintenance of 33 kV / 11 kV Lines.

Dear Sir,

We, the undersigned bidder, have read and examined in detail the specifications and bidding documents for the maintenance of the Lines of MePDCL as set forth in the specification and documents.

1 PRICES AND VALIDITY

All terms and conditions of this proposal are valid for a period of 6 (six) calendar months from the date of opening of the bids. We further declare that prices stated in our proposal at **PRICE SCHEDULE I** are FIRM. We confirm that our prices also include all tax as applicable. We further confirm that MePDCL would not bear any liability on this account.

2. CONSTRUCTION OF THE CONTRACT

We declare that we are making this offer on the basis of maintenance contract on a single source responsibility basis.

3. BID SECURITY

We have enclosed a bid security, in the form of Demand Draft for a sum of(amount in words & figures), valid for a period of 6(six) calendar months.

4. QUALIFICATION DATA

We confirm having submitted the qualification data in two copies, as required by you.

5. WORK SCHEDULE

If this proposal is accepted by you, we agree to take up the entire scope of work as per the bidding documents, in accordance with schedules indicated in the proposal. We fully understand that the work schedule stipulated in this proposal is the essence of the contract, if awarded.

6. CONTRACT PERFORMANCE GUARANTEE

We agree that if our proposal is accepted we shall provide a contract performance guarantee of value equivalent to 15% (fifteen percent) of the total contract price valid upto end of 90 (ninety) days after the end of the contract period in the form of bank guarantees in your favour, as per the provisions of bidding documents and enter into a formal agreement with you, within 30 (thirty) days from the date of issue of letter of award of contract.

7. We, hereby, declare that only the persons or firms interested in this proposal as principals are named herein and that no company, persons or firms other than herein mentioned have any interest in this proposal or in the contract to be entered into, if we are awarded the contract, and this proposal is made without any connection with any other persons, firm or party likewise submitting a proposal and that this proposal is in all respect for and in good faith, without collusion or fraud.

Dated this day of 20.....

Thanking you, we remain.

Yours faithfully

Place : (Signature of the authorized signatory[@])
(Printed name).....

(Designation)
(Common seal)

