



MEGHALAYA POWER TRANSMISSION CORPORATION LIMITED
OFFICE OF THE COMPANY SECRETARY

Corporate Identification Number: U40101ML2009SGC008393

Registered Office: Lumjingshai, Short Round Road, Shillong-793001

Telephone No: 0364-2591074; Fax no: 0364-2590355; Website address: www.meecl.nic.in

MePTCL/CS/GM/2012/1203

NOTICE OF THE 11TH ANNUAL GENERAL MEETING

To,

1. Dr. D. Vijay Kumar, IAS, Commissioner & Secretary to the Government of Meghalaya, Finance Department, Member.
2. Shri P. Bakshi, IAS, Secretary to the Government of Meghalaya, Power Department, Member.
3. Shri Arunkumar Kembhavi, IAS, Chairman-cum-Managing Director, MePTCL & Member.
4. Shri Arunkumar Kembhavi, IAS, Chairman-cum-Managing Director, MeECL, representing the Meghalaya Energy Corporation Limited, Member.
5. Shri Shantanu Sharma, IAS, Director (Corporate Affairs), MePTCL, Member
6. Shri Shantanu Sharma, IAS, Director (Finance), In-charge, MePTCL
7. Shri Moonstar Shangpliang, Director (Generation), MePGCL, Member
8. Shri Edmundbok Kharmujai, Director (Transmission), MePTCL, Member
9. Shri Samuel Diengdoh, ex-Director, MePDCL, Member.
10. Smti Lumlanglin Kharkongor, Independent Director, MePTCL.
11. M/s Hari Singh & Associates, Chartered Accountant, the Statutory Auditors of MePTCL for the FY 2019-20
12. M/s Biman Debnath & Associates, practicing company secretary firm, the Secretarial Auditor of MePTCL for the FY 2019-20
13. M/s Bandyopadhyaya Bhoumik & Co., Cost Accountants, the Cost Auditor of MePTCL for the FY 2019-20

Notice is hereby given that the 11th Annual General Meeting of the Meghalaya Power Transmission Corporation Limited (MePTCL) will be held on Monday the 14th day of December, 2020 at 11:45 A.M. at the registered office of the company in MeECL Conference Room, Lumjingshai, Short Round Road, Shillong-1, to transact the following business:

ORDINARY BUSINESS:

Ordinary Resolution:

1. To receive, consider and adopt the reports of the Board of Directors, Balance Sheet as at 31st March, 2020, the Profit & Loss Account for the year ended on 31st March, 2020 and Auditors' Report thereon and also the comments of the Comptroller and Auditor General of India.
2. Consideration on the matters of fixation of remuneration of the Statutory Auditors of the company, appointed by the Comptroller and Auditor General of India for the financial year 2020-21 and to authorise the Board of Directors to do necessary thing, in this regard.

SPECIAL BUSINESS

3. **RATIFICATION OF REMUNERATION OF COST AUDITORS FOR THE FINANCIAL YEAR 2020-21.**

To consider and if, thought fit to pass with or without modification(s), the following resolution as Ordinary Resolution



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“Resolved that pursuant to the provisions of section 148 of the Companies Act, 2013 read with applicable rules thereon and decision of the Board of Directors taken in the meeting dated 4th September, 2020, the Members of the company hereby ratifies the remuneration of M/s Niran & Co., Cost Accountants, Bhubneshwar, Odisha, as Cost Auditor of the Company for the financial year 2020-21 at the fees of Rs. 40,000/- (rupees forty thousand) only inclusive of out of pocket expenses but exclusive of GST.

By Order of the Board

Dated: 7th December, 2020

Registered office:

Lumjingshai

Short Round Road,

Shillong -793001, Meghalaya, India


Company Secretary

Notes:

1. A member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and a poll to vote instead of himself, and the need not be a member of the company.
2. Proxies in order to be effective must be lodged with the Company not less than 48 hours before the commencement of the Annual General Meeting.



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EXPLANATORY STATEMENT PURSUANT TO THE SECTION 102 OF THE COMPANIES ACT, 2013

ITEM NO. 3: RATIFICATION OF REMUNERATION OF COST AUDITORS FOR THE FINANCIAL YEAR 2020-21.

The Board of Directors of the company in its meeting held on 4th September, 2020 has appointed M/s Niran & Co., Cost Accountants, Bhubneshwar, Odisha, as the Cost Auditor of the Company for the financial year 2020-21 at the fees of Rs. 40,000/- (rupees forty thousand) only inclusive of out of pocket expenses but exclusive of GST.

Pursuant to the provisions of section 148 of the Companies Act, 2013 read with the applicable rules thereon, the above fixed remuneration of the Cost Auditor is required to be ratified by the members of the company.

Hence, this proposal is placed before the Members for their consideration and consent on the ratification of the amount of cost auditors' fees, already decided by the Board.

The Board recommends the resolution as set out under item no.3 for your approval.

None of the Directors of the Company is interested or concerned in the above proposed resolution.

By Order of the Board


Company Secretary

Dated: 7th December, 2020

Registered office:

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PROXY FORM

Reg Folio No _____

No. of Shares held _____

I/We _____ of _____ being a Member(s) of Meghalaya Power Transmission Corporation Limited hereby appoint _____ of _____ or failing him _____ of _____ as my/ our proxy to vote for me/ us on my/ our behalf at the 11th Annual General Meeting of the Meghalaya Power Transmission Corporation Limited (MePTCL) will be held on Monday the 14th day of December, 2020 at 11:45 A.M. at the registered office of the company in MeECL Conference Room, Lumjingshai, Short Round Road, Shillong-1 and at any adjournment thereof.

Signed this _____ the day of _____, 2020

Signed

Affix
Re 1/-
Revenue
Stamp

Note: This form duly completed and signed must be deposited at the Registered Office of the Company not less than 48 hours before the Meeting



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ATTENDANCE SLIP

(To be handed over at the entrance of the Meeting Room/hall)

I hereby record my presence at the 11th Annual General Meeting of the Meghalaya Power Transmission Corporation Limited (MePTCL) will be held on Monday the 14th day of December, 2020 at 11:45 A.M. at the registered office of the company in MeECL Conference Room, Lumjingshai, Short Round Road, Shillong-1.

Full name of the Member (in BLOCK LETTERS)

Full name of the Proxy (in BLOCK LETTERS) _____

Member's/ Proxy's Signature _____