



# MEGHALAYA ENERGY CORPORATION LIMITED

‘ACCOUNTS DEPARTMENT’  
“LUM JINGSHAI”, SHILLONG – 793001

Phone No: 0364 – 2590076

## CERTIFICATE TO BE SUBMITTED BY THE PENSIONER

### (A) LIFE CERTIFICATE

Certified that I have seen the pensioner Shri/Smti \_\_\_\_\_  
holder PIN. \_\_\_\_\_ and that he/she is alive on  
this date.

Place: \_\_\_\_\_

Date \_\_\_\_\_

**Signature & Seal**  
**Branch Manager/Regd.Govt.Doctor,**

Name :

I.D. / Regd. No. :

### (B) NON – EMPLOYMENT/RE – EMPLOYMENT CERTIFICATE

1. I declare that I have not received any remuneration or serving in any capacity, in any establishment of Central Govt. or State Govt. or undertaking or from Local Fund during the period October \_\_\_\_\_ to March \_\_\_\_\_ and April \_\_\_\_\_ to September \_\_\_\_\_.
2. I declare that I have been employed/re-employed in the Office of the \_\_\_\_\_ and was in receipt of the following emoluments during the period.
3. I declare that I have/have not accepted commercial employment after obtaining/without obtaining sanction of the Government.
4. I declare that I have/have not accepted any employment under any Government outside India after obtaining/without obtaining sanction of the Board/Government.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature \_\_\_\_\_

Name of the Pensioner \_\_\_\_\_

PIN. \_\_\_\_\_

Name of the Branch of Bank \_\_\_\_\_

Bank Code No. \_\_\_\_\_ S.B A/c No. \_\_\_\_\_

Phone/ Contact No. \_\_\_\_\_

### (C) CERTIFICATE OF NON-MARRIAGE/NON-RE-MARRIAGE

I hereby declare that I have not married/re-married/I have married/re-married during the past 6 (six) months.

Place : \_\_\_\_\_

Date: \_\_\_\_\_

Signature \_\_\_\_\_

Name of the Pensioner \_\_\_\_\_

PIN. \_\_\_\_\_

I hereby certify to the best of my knowledge and belief that the above declaration is correct.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of a responsible well known  
person/Headman of the Locality

S E A L

**GUIDELINES FOR FILLING LIFE CERTIFICATES TO BE  
SUBMITTED BY THE PENSIONERS/FAMILY PENSIONERS EVERY  
SIX MONTHS i.e IN THE MONTH OF MARCH AND SEPTEMBER.**

**(A) LIFE CERTIFICATE**

1. Name of the Pensioner
2. Pensioner's PIN
3. Place
4. Date
5. Bank Branch Manager's Signature & Seal or Government's Medical Officer's Signature & Seal
6. Bank Branch Manager's Name/ Government's Medical Officer's Name
7. Bank Branch Manager's ID No/ Government's Medical Officer's Regd.No.

**(B) NON-EMPLOYMENT/RE-EMPLOYMENT CERTIFICATE**

1. Mention Period of 6 months.
2. If employed then mention the name of Department/ If not then (not required).
3. Place
4. Date
5. Signature of Pensioner
6. Mention the Name of Pensioner
7. Pensioner's PIN
8. Mention the Name of the Branch of Bank
9. Mention Bank Code No.
10. Mention Bank Account No.
11. Mention Contact No/Mobile No of Pensioner/Guardian/Relative of Pensioner

**(C) CERTIFICATE OF NON-MARRIAGE/NON—RE-MARRIAGE**

**(In case of Family Pensioners only)**

1. Place
2. Date
3. Signature of Pensioner
4. Name of the Pensioner
5. Pensioner's PIN
6. Place
7. Date
8. Signature of Any responsible well known person like, Headman of the Locality which may include Pradhan Gram Panchayat, Mukhia, Ward Commissioner, Ward Adhakchaya, or any responsible person of locality having Signature & Seal .