



**MEGHALAYA POWER GENERATION CORPORATION LIMITED**  
*Corporate Identification No: U40101ML2009SGC008392*  
**OFFICE OF THE CHIEF ENGINEER (C), MAINTENANCE & SMALL HYDRO**  
**LUMJINGSHAI SHORT ROUND ROADSHILLONG-793001, Meghalaya, India.**  
**email I.D – chiefengineer.msh@gmail.com**  
**Tele Fax No: - 0364 - 2590262**

**APPLICATION FORM FOR REGISTRATION/RENEWAL OF CLASS-I CONTRACTORS FOR CIVIL WORKS  
UNDER THE OFFICE OF THE CHIEF ENGINEER (C), MAINTENANCE & SMALL HYDRO, Me.P.G.C.L,  
SHILLONG, MEGHALAYA POWER GENERATION CORPORATION LIMITED (Me.P.G.C.L), MEGHALAYA  
FOR THE YEAR 2022-23.**

1. Full name of Applicant(s)/Firms (s) (in block letter) :
2. Father's name/Mother's name of the individual :
3. In case of partnership company, the name of the Managing Director or the authorized person with Power of Attorney (Partner, Deeds, Constitution of The Firm is to be enclosed). :
4. Place of Birth. :
5. Date of Birth. :
6. Permanent Home Address. :
7. Present complete postal address for Communication Including Contact No. :
8. Nationality/Community. :
9. Whether ST/SC/OBC (attach attested copy of Certificate from competent authority). :
10. Whether the Contractor is registered with any State Government Department. If so, indicate the Registration No. :
11. Details of past works done and the agency with which such works was carried out with supporting documents like work order and completion certificate for works above Rs. 8.00 lakhs. :
12. Attested copy of Permanent Account Number (PAN CARD) from Income Tax Department. :
13. Attested copy of Professional Tax Clearance Certificate from District Council :
14. Attested copy of GST Clearance Certificate for the year 2021 – 22. :
15. Attested copy of Trading Licence from District Council for Non – Tribal Contractors. :
16. Attested copy of Labour Licence from Labour Dept. Government of Meghalaya. :
17. Character Certificate from M.P/M.L.A/M.D.C. :
18. Financial soundness Certificate from the Bank where The person/firm concerned is having an Account. :
19. Attested copy of Electors Photo Identity Card (EPIC). :
20. 2 (two) attested copies of recent passport size photographs to be attached. :
21. Attested copy of Registration with BOCW and EPFO. :
22. The Registration Fee vide DD/BC No.....dated.....amounting **Rs.....(Rupees ..... ) only** is enclosed herewith:-

I Shri/Smti. ----- do hereby certify that the above information furnished is true to the best of my knowledge and belief. In case of any discrepancy is found, my Registration Number is liable to be cancelled and the Registration Fees be forfeited.

**Note:**

1. **For Renewal, the particulars at sl. No. 9, 10, 11, 12, 17, 18, 19 and 22 are not required.**
2. **The Registration is liable to be cancelled and Registration fees be forfeited in case of any false information given in the Application Form. The Registration of the contractor is also liable to be cancelled in case of un-satisfactory performance. Incomplete applications will not be entertained.**

**Signature of the Applicant**



No.CE/C/MSH/MePGCL/T-167/Pt-I/2017/2

Dated Shillong the 6<sup>th</sup> April, 2022.

**Detailed Terms and Conditions for Registration/Renewal of Class-I Contractors.**

1. In line with the Notification No. MeSEB/GAP/184/2008/6 dt. 01.12.2008 by the MeSEB now MeECL, Application is invited for Registration/Renewal of Class – 1 Contractors intending for Executing of Civil Works above Rs. 8.00 lakhs (Rupees Eight Lakhs) only, under the Chief Engineer (C), Maintenance & Small Hydro, Me.P.G.C.L, Lumjingshai Meghalaya, for the year 2020 – 2021.
2. The Application Form for Fresh/Renewal may be downloaded from the official website [www.meecl.nic.in](http://www.meecl.nic.in) w.e.f 0-00 hrs of **11<sup>th</sup> of April, 2022** to 4-00 PM of **16<sup>th</sup> of May 2022**. The Application form complete in all respect, attached with a Non-refundable Banker Cheque/Demand Draft/I.P.O of Rs. 200/- (Rupees Two Hundred) only pledged in favour of the Chief Accounts Officers, Me.E.C.L, Shillong is to be submitted to this office on or before 4-00 PM of **16<sup>th</sup> of May, 2022**.
3. For Fresh, the Registration fee of Rs.30,000/- (Rupees Thirty Thousand) only, in the form of Bank Draft/Bankers Cheque alongwith Banker Cheque/Demand Draft/I.P.O Rs. 200/- (Non Refundable), pledged in favour of the Chief Accounts Officer, Me.E.C.L, Shillong, should be submitted along with the Application Form. The Registration Fee for indigenous Tribals of Meghalaya, the Schedule Caste, Scheduled Tribe and Other Backward Classes of Meghalaya will be 50 % (fifty) percent of the above amount i.e., Rs. 15,000/- (Rupees Fifteen Thousand) only.
4. The Registration Fee will be refunded on individual application if the contractor desires to withdraw his/her registration.
5. The Registration will be applicable for the year 2022-23 which must be renewed every year as long as the contractor is interested to work with the department.
6. The Registration is liable to be cancelled and Registration Fee be forfeited in case of any false information given in the Application Form. The Registration of the Contractor is also liable to be cancelled in case of un-satisfactory performance. Incomplete application will not be entertained.
7. The applicants are requested to submit their form complete in all respect as detailed above, in a sealed envelope, marked as **“Registration or renewal of Class-I contractor for the year 2022 -23”** as the case may be and dropped in the box kept in the office of the Chief Engineer(C), M&SH, Old Building, Lumjingshai, Shillong on or before the last date.