

MEGHALAYA POWER DISTRIBUTION CORPORATION LIMITED
OFFICE OF THE CHIEF ENGINEER (DISTRIBUTION)
LUM JINGSHAI, SHORT ROUND ROAD, SHILLONG – 793001

☎: (0364) 2590229 Fax: (0364) 2591174 CIN: U40101ML2009SGC008394

No. ACE(MM)/EMP/TRF/2025-26/05

Dated: 12.06.2025

Extension of Notice for Expression of Interest

Expression of Interest invited Vide NIT No. ACE(MM)/EMF/TRF/2025-26/02 Dt: 6th May 2025 from Transformer Repairing Firms from the state of Meghalaya/Assam for empanelment/registration in the O/o The Chief Engineer (D), MePDCL, Shillong for taking part in the future tender/work for repairing of failed Distribution Transformers and Power Transformers of 11KV and 33KV Level is hereby **extended up to 30th June 2025**

Firms interested for empanelment/registration may find the detailed information from the Website <http://www.meecl.nic.in> and to submit their respective Expression of Interest on or before 16:00 Hrs of 01 July 2025

(A. W. Momin)

Additional Chief Engineer (MM)

Dated: 12.06.2025

Memo No. ACE(MM)/EMP/TRF/2025-26/05 (a)

Copy to:

1. The P.A. to the Chief-Cum –Managing Director, MeECL, Shillong for kind information of CMD
2. The Director (Corporate Affairs), MeECL, Shillong
3. The Director, Finance, MeECL, Shillong
4. The Director (Distribution), MePDCL, Shillong
5. The Chief Account Officer, MeECL, Shillong
- ✓ 6. The Chief Engineer (Commercial), MePDCL, Shillong with a request to incorporate the above Notice in MeECL website
7. The Director, Information and Public Relation, Meghalaya with a request to kindly publish the Extension of the above Expression of Interest in the Shillong Times, U Mawphor and Salantini Janera on or before 16th June 2025 within a space of 9 cm x 3 col. The Newspaper are to submit their bills in triplicate to the undersigned for payment.
8. Notice Board
9. Relevant File-Tender Notice File.

(Signature)
Additional Chief Engineer (MM)

Expression of Interest from the Transformers Repairing Firms

1. Invitation as per Notice No.ACE(MM)/EM/TRF/2025-256 Dated: 12th June 2025.

2.Scope: Empanelment of firms interested for partaking in future tender/work for 'Repairing of failed Transformers for 11KV and 33KV Level under MePDCL, Eastern Zone and Western Zone. Location of a firm shall be only from the State of Meghalaya and Assam'.

3. **Criteria of Requirement:** For a firm to get empanelled under this scope, the following minimum documents/requirements must be fulfilled:

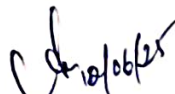
- i. Registration document
- ii. Licence to work at factory
- iii. Memorandum of Articles of Association/Proprietorship/Partnership
- iv. GST, PAN Card
- v. Clearance Certificate from State Pollution Control Board/Any related Authority.
- vi. List of machineries.
- vii. Testing equipment.
- viii. Calibrated meters
- ix. Past Experience/past order of similar work (last 3 years)
- x. Performance Certificates of the executed work (last 3 years)
- xi. Approved GTPs and Drawings of the Transformers executed as per Sl. No. (ix).
- xii. Documents of skilled and semi-skilled workers.
- xiii. All the documents shall be up dated and valid from time to time.
- xiv. Documents from Sl. Nos. (i) to (v) are required to establish the clear existence of a firm under recognition by the state government.
- xv. Documents from Sl. Nos. (vi)to(viii) are required to establish the authenticity of machineries, testing equipment and the maintenance/observation of sensitivity of the reading meterswith supporting of valid Certificates from NABL accredited labs.
- xvi. Documents from Sl. Nos. (ix) to (xi) are required to establish the experience of the firm which is very crucial for observation of the quality of works being executed by a firm.
- xvii. In case a firm apprise as a start-up firm, supporting documents must be furnished. However, documents from Sl. Nos. (i) to (viii) shall have to be furnished without fail.

4. Stages of Qualification

- i. The First stage of empanelment process will be examination/fulfilment of documentation.
- ii. The Second stage of empanelment process will be factory inspection.
- iii. The Third stage of empanelment process will be issuing of Approval Letter based on the Satisfactory Report submitted by the Inspecting Officer.

5. SOP: The following SOP will be maintained/conducted during empanelment period:

- i. All documents shall be submitted within 1 month from the date of floating of EOI
- ii. Within this period, the intending firm may seek clarification/query to clear all doubts. All queries shall reach the O/o the ACE(MM) within 7 (seven) days before the last date of submission of documents. The firm may contact e-mail ace.mm.meecl@gmail.com for queries and clarifications.
- iii. After examination of documents, clarifications and queries may be raised by the Department.
- iv. When documentation has been completed in all respect, this means the 1st stage of empanelment has been completed, the Department will inform the firm accordingly
- v. The firm will then invite the Department for factory inspection. The date of the program shall be fixed at mutually convenient time of both parties.
- vi. After factory inspection, the firm will get the empanelment based on the satisfactory report submitted by the Inspecting Officer.


(A.W. Momin)

Additional Chief Engineer (MM),